

Position Paper

Summary

- A point of view
- Clear language
- Evidence
- Visuals
- Solutions

Checklist

- Clear for the intended audience.
- Concise. 2 pages.
- How Many Points: Miller's Law: 7 +/- 2
- Honest.
- Annex: Data, Studies, Case Studies, Legal Opinions, Amendment text.
- Transparency:
- Data: Accessible.
- Information in the public domain or accessible.
- Font 12.
- Plain English.
- Constructive.
- Brings feasible solutions to the table.
- Evidence rich.
- Visuals: Data turned into graphs, images showing the solution etc.
- Headings.

Don't do a position paper if:

- 44 pages.
- Font 10.
- Sanskrit.
- Selective citation.
- Stream of consciousness.
- Avoid the questions on the table.
- Requires a post-doc from MIT to understand what's written down.
- You don't want your position in the public domain. Note, if you hand over your position to officials/politicians, expect it will become public.
- Your position will come across as 'bonkers'.
- Random bolding. Bolding is good for headers.

